



**LIBERTY COUNTY
SCHOOL SYSTEM**

Providing students an education which promotes excellence, good citizenship, and a love of learning

SUPERINTENDENT OF SCHOOLS
Dr. Franklin D. Perry

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Dear Parent/Guardian:

The Liberty County School Nutrition Program regulations require that meals offered in the schools meet the meal patterns identified in the program regulations. Food substitutions may be made for medical or special dietary needs on a case-by-case basis if supported by a statement signed by a recognized medical authority. A recognized medical authority may include physicians, physician assistants, or nurse practitioners.

The attached *Authorization for Meal Modification* form contains the required information needed to accommodate your child. Please have your medical authority complete and return to your child's school principal. Should your child's Meal Modifications change, have your medical authority complete and return a new *Authorization for Meal Modification* form and return it to your child's school principal.

Your child's health is very important to us. The School Nutrition Program utilizes the Offer vs. Serve meal service at our elementary, middle and high schools (Pre-K not included). This means your child may be able to make choices for his meal and choose something else he is not allergic to. We will make every attempt to accommodate your child's dietary needs; however, if your child requires a special dietary item we do not have on grocery bid, you may need to supply a particular item(s). Menus are available for review by parents and students on the District's website. In addition, elementary students are provided with hardcopies. By reviewing the menus provided parents and students can decide if they would like to make accommodations for meals from home.

Feel free to call if you have any questions at 876-2162.

Sincerely,
School Nutrition Director
Stephanie Fox

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Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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